



**Programme Sub-Group
3 September 2020 - 16:00 to 18:00**

VENUE
Microsoft Teams

AGENDA

1	Welcome, Introductions and Governance – 15 mins <ul style="list-style-type: none">• Declarations of Interest• Apologies for Absence• Actions & Minutes of previous meeting (Item 1)• Matters arising<ul style="list-style-type: none">○ WELR change request approved by Board via written procedure 24/8/20○ LGF Data Capture 2020/21 Q1 approved by PSG via written procedure and submitted 14/8/20
2	Programme Updates – 15 mins <ul style="list-style-type: none">• LGF review update• GBF programme update• Pipeline update• LGF evaluation plan update
3	Draft Delivery Plan – 30 mins
4	Change Requests and Updates – 30 mins <ul style="list-style-type: none">• Change request updates• OFAS review & change request (Item 2) (exempt information¹)• WELR change request re remaining funds (Item 3) (exempt information¹)• Change request log introduction
5	Programme reports – 20 mins <ul style="list-style-type: none">• LEP Operating Plan – June 2020 (Item 4)• LEP Operating Plan – Completed projects from 2019/20 (Item 5)
6	AOB – 10 mins
Date and venue of next meeting: TBC – Microsoft Teams	

1. Exempt information – Under Schedule 12A of the Local Government Act 1972 as amended