



OxLEP Board Meeting Agenda

Sep 19th, 2023 5:00pm - 8:00pm BST

1. **Welcome, Apologies and Declarations of Interest** Alistair Fitt 5:00pm
(Directors are asked to note the Declaration of Interest Register)
 - a. **Welcome and Introductions**
 - b. **Apologies**
 - c. **Approval of Meeting Minutes**
 - i. **Board meeting dated 20th June 2023 - to approve**
 - ii. **Nominations & Personnel Committee Minutes (draft) dated 29 August 2023 - to note**
 - iii. **Finance & Audit Committee Minutes (draft) dated 6 September to note**
 - d. **Matters arising**
2. **Financial Reports** 5:10pm
 - a. **2022/23 Financial Statements & Letters - for approval and adoption at AGM** Lyn Davies 5:10pm
 - b. **Section 151 Officer Financial Report on Enterprise Zones** Lorna Baxter 5:25pm

3. Corporate Governance - Board succession planning & Committee appointments - for approval	Lyn Davies	5:40pm
4. Integration Planning Update	Nigel Tipple Lyn Davies	5:45pm
a. Update on impact of HMG's Guidance on LEP Integration to Upper Tier LAs - for information		5:45pm
b. Q & A		6:10pm
5. Board Task & Finish Group Update - for information	Alistair Fitt	6:25pm
6. Strategic Economic Plan Update - for information	Nigel Tipple	6:45pm
7. Break		7:05pm
8. Public Section		7:15pm
a. Annual General Meeting	Lyn Davies	7:15pm
b. Questions from Public	Sadie Patamia	7:25pm
c. Date of Next meeting	Sadie Patamia	7:40pm
		END 8:00pm