



## **Oxfordshire Apprenticeship Awards Terms and Conditions**

The Oxfordshire Apprenticeship Awards is managed by Oxfordshire Local Enterprise Partnership (OxLEP) Skills on a not for profit basis, with the aim of increasing apprenticeship offers and uptake, as highlighted in the Local Skills Report and Plan 2021, page 19:

[www.oxfordshirelep.com/sites/default/files/uploads/OxLEPLocalSkillsReportPlan2021.pdf](http://www.oxfordshirelep.com/sites/default/files/uploads/OxLEPLocalSkillsReportPlan2021.pdf)

The Oxfordshire Apprenticeship Awards Team at OxLEP Skills ('we') reserves the right to refuse any entry or nomination, for any given reason.

We reserve the right at any time to modify or discontinue, temporarily or permanently, the Awards or any feature thereof with or without prior notice due to reasons outside its control including, without limitation, in the case of anticipated, suspected, or actual fraud.

We reserve the right to remove entries and shortlisted nominees for any reason and without notice.

All shortlisted nominees, entrants, finalists and winners will be notified by email. Nominators, employers and training provider contacts provided in the entry / nomination form will also be notified by email.

We reserve the right to not consider any entries or nominations received from individuals who do not meet the outlined criteria or whereby there is not enough supporting information within the entry or nomination for the judges to make an informed decision about their achievements.

Details enclosed within individual entries and nominations can be viewed by the Oxfordshire Apprenticeship Awards Team, Oxfordshire Apprenticeship Awards Committee and the relevant category sponsor only. Please see our Privacy Policy for details of how we collect, store, process, control access to and retain your personal data and how to change any consent / permissions you may have given us.

We will not share the entry or nomination details with any other third party.

However, please be aware that if you are selected as a winner or finalist, details of your story may be shared at the Awards event as part of the announcement to explain why you were chosen.

We will not divulge any information relating to the nominator to any other party without first obtaining the nominator's permission.



Entrants for the Oxfordshire Apprenticeship Awards may be asked to participate in press related activities. Please note: the Oxfordshire Apprenticeship Awards Team will check with each individual that they are willing to participate prior to sharing their details with any press. However, we cannot be held accountable for any press / journalists who seek out nominee / entrant details of their own accord.

Should any entrant wish to be withdrawn from the awards process, they are able to do so at any time. Notification must be received in writing by email to [skills@oxfordshirelep.com](mailto:skills@oxfordshirelep.com).

By virtue of accepting your entry or nomination, you confirm that you are eligible to attend the Oxfordshire Apprenticeship Awards virtual ceremony.

By virtue of accepting your entry or nomination and by confirming your attendance at the virtual ceremony you irrevocably consent to having the use of your image on any marketing material created by the Oxfordshire Apprenticeship Awards.

Nominations for the Oxfordshire Apprenticeship Awards close on 14<sup>th</sup> February 2022. Any entries or nominations received after this date will not be considered.

The Oxfordshire Apprenticeship Awards Team reserves the right to amend these Terms and Conditions without prior notice.