



**JOINT MEETING OF
THE SKILLS ADVISORY PANEL AND THE BUSINESS SUPPORT SUB GROUP
4.00pm-6.00pm, Tuesday 24th November 2020
Virtual Meeting via Microsoft Teams
([Join Microsoft Teams Meeting](#))**

Please note that this meeting will be recorded in order to support minute taking. Please mute your mic/close your camera if you do not wish your voice to be recorded and confirm this and communicate during the meeting using the 'chat' functionality.

(Please confirm your attendance at your earliest convenience via the Team Invitation/Outlook Calendar Invitation response)

AGENDA

Time (pm)	Agenda no.	Subject	For Member Information (I) or Action (A)	Presenter
4.00	1	Welcome, apologies, members' declarations of interest	I	Adrian Lockwood, Chair
4:05	2	Economic recovery plan presentation	I	STEER ED
4:35	3	How do we mobilise resources to address identified priorities	A	All
5:05	4	Group roundtable discussion	A	All
5:35	5	Next Steps	A	Adrian Lockwood, Chair and Richard Byard, OxLEP
5:45	6	Future Meeting dates and AOB	A	Adrian Lockwood, Chair

*items marked will be accompanied by briefing paper (bp) /report (r) /presentation (p)

PAPERS:

- OxLEP Economic Recovery Plan – to follow

OSB/SAP FUTURE MEETINGS:

4:00pm – 6:00pm

- Tuesday 23rd February 2021
- Tuesday 25th May 2021
- Tuesday 31st August 2021
- Tuesday 30th November 2021