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| **Expression of Interest Form (EOI)v4** |
| **Project Name** |  |
| **Thematic Area *(Please tick in the relevant box)*** | **People** | **Place** | **Enterprise** | **Connectivity** |
|  |  |  |  |
| **Project Details** |
| **Project Description *(In no more than 50 words)***  |  |
| **Project Location *(Including Post Code)*** |  |
| **Project start date** | **Project construction completion date** | **Project LGF financial claim end date** | **Project output & outcome delivery end date** |
|  |  |  |  |
| **Project Financial Summary**  |
|  | **Local Growth Fund (LGF) Ask (a)** *(If applicable)* | **Other Public Match Funding (b)***(If applicable)* | **Private Match Funding (c)***(If applicable)* | **Project Totals (d)** | **Contribution Rates****(a)/(d) x 100** |
| **Capital**  | **£0,000,000** | **£0,000,000** | **£0,000,000** | **£0,000,000** | **%** |
| **Revenue** |  | **£0,000,000** | **£0,000,000** | **£0,000,000** |  |
| **Applicant Contact Details** |
| **Address of applicant organisation including post code** |  |
| **Project Lead (name)** |  |
| **Position in organisation** |  |
| **Email** |  |
| **Telephone Number** |  |
| **Type of organisation*****(Please tick in the relevant box)*** |  | NDPB, other bodies & organisations within central government |
|  | Local Authorities |
|  | Public Corporations |
|  | Private Sector Not for Profit Institutions |
|  | Private Sector Companies |
| **Website** |  |
| **Strategic Case *(Max word limit. No more than 1 side of A4 for this section)***  |
| **You are invited to answer the questions, or otherwise include such content** 1. **What is the scale and impact of your project?** *This section is weighted 40%*
* Please explain what the project is going to achieve and why funding is required? The project’s objectives should be SMART i.e. specific, measurable, achievable, realistic and time-bound.
* How will it be delivered and operate?
1. **How does your project fit with one or more of the Oxfordshire Strategic Economic Plan themes/objectives and our Skills Strategy?** *This section is weighted 60%*

(<http://www.oxfordshirelep.org.uk/cms/sites/lep/files/folders/Strategic%20Economic%20Plan/Oxford_Strategic_Economic_Plan.pdf> <https://www.oxfordshirelep.com/sites/default/files/uploads/OxLEP%20Skills%20Strategy.pdf> )* **Innovative Enterprise** - Innovation led growth is at the heart of Oxfordshire Economic Strategic Plan, underpinned by the strength of research and development capacity, business collaboration and supply chain potential.
* **Innovative People** - Delivering and attracting specialist and flexible skills at all levels, across all sectors, as required by Oxfordshire businesses, with full, inclusive employment and fulfilling jobs.
* **Innovative Place** - Providing both the quality environment and choice of homes needed to support smart growth whilst capitalising upon the exceptional quality of life, vibrant economy and the dynamic urban and rural communities within Oxfordshire.
* **Innovative Connectivity** - Allowing people to move freely, connect easily and providing the services, environment and facilities needed by a dynamic, growing and dispersed economy.
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| **Economic Case *(Max word limit. No more than 1 side of A4 for this section)***  |
| **You are invited to answer the questions, or otherwise include such content** Projects should demonstrate to what extent the project can be scaled up or down and the value for money (VfM) element. Projects should also take into account any associated risks. Applicants should also include any contingency plans put in place to deliver the project. The options considered should be able to meet all or the majority of the project objectives. 1. **Economic Impacts of your project.** *This section is weighted 60%*
* How does the project deliver high value employment opportunities?
* How does the project contribute to Gross Value Added (GVA) and wider regional/national economic impact?
1. **Socio-distributional impacts** *This section is weighted 20%*
* How does the project impact on vulnerable groups
* How does the project support target development/regeneration areas
1. **What is the likely environmental impact or mitigation of potential negative impacts in relation to:** *This section is weighted 20%*
* Air quality & noise
* Impact on natural & urban environment
* Health benefits linked to local/national outcomes
* Contribution to Local and National Environmental Plans/Policy
* Sustainability factors, including carbon emissions
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| **Financial Case *(Max word limit. No more than 1 side of A4 for this section)***  |
| **You are invited to use these suggested headings or questions, otherwise include such**1. **Please provide details of sources of funding and any associated risk to the project.** *This section is weighted 35%*
* Funding commitment by the project applicant
* Financial standing of the project applicant
* Soundness of basis for indicative cost estimate
* Sources and soundness of matching funding
1. **Will your project deliver Value for Money?** *This section is weighted 50%*
* Cost benefit of the project is significantly positive
* Cost of contribution to project related to impact of project
1. **Please describe how the project will continue once the investment ends. If the project has a finite lifetime, state this. If not, explain the steps that will be taken to ensure the project is sustained in some way**. *This section is weighted 15%*
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| **Management Case *(Max word limit. No more than 1 side of A4 for this section)***  |
| **You are invited to answer the questions, or otherwise include such content** 1. **Project Management and Delivery Structures** *This section is weighted 50%*
* Please describe the resources, knowledge, expertise and skills that you and any delivery partners have to deliver the project. *(This should include any previous rounds of City Deal, Local Growth Fund and others).*
1. **Monitoring and Reporting and Control** *This section is weighted 20%*
* Explain the monitoring, reporting and control arrangements. Describe who will undertake the monitoring and how often, who has overall responsibility.
1. **Risk Management -** *This section is weighted 30%*
* Projects are advised to identify risks as part of the application process and explain how they will be managed.
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| **Commercial Case *(Max word limit. 1 side of A4 for this section)***  |
| **You are invited to use these suggested headings, otherwise include such**1. **Deliverability and demands** *This section is weighted 50%*
* Projects must follow EU Procurement Rules when selecting the suppliers of goods and services.
* Consideration should be given to all project risks especially in terms of delivery, management and control and the associated mitigating action.
* Describe the problem that the project is intended to solve, identify the baseline of the market or provide a description of the current state of the economic, social and/or environmental conditions the project is aims to address.
1. **Commercial analysis including quality of evidence** *This section is weighted 30%*
* Projects should clearly demonstrate market failure and the evidence may require some form of objective and independent verification where the findings are contentious or the overall project size is significant.
1. **Income Generation** *This section is weighted 20%*
* Please explain if the project will generate income.
* If the project will generate income please outline your approach to ensure State Aid compliance
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