



**Directors Board Meeting No: 13**  
**5<sup>th</sup> December 2017**  
**5:00 – 7:30pm**

**VENUE**

J102, Activate Learning – City of Oxford College,  
 Oxpen's Road, Oxford, OX1 1SA

**AGENDA**

	17.00	<b>Extraordinary General Meeting - To be held Before Directors Board Meeting</b> <ul style="list-style-type: none"> <li>• <b>Resolution sent under separate cover</b></li> </ul>
1.	17.15	<b>Apologies and Declarations of Interest</b> (Directors are asked to note the Declaration of Interest Register)  Apologies: Cllr Barry Wood, Philip Shadbolt, Ian Walmsley
2.	17.20	Minutes <ul style="list-style-type: none"> <li>• <b>Minutes of Board Meeting 12 (12/09/17)</b></li> <li>• <b>Minutes of the Finance and Audit Committee (30/11/17)</b></li> </ul>
<b>Items for Decision</b>		
3.	17.25	Housing and Growth Deal– <b>Confidential not for distribution (NT)</b> <ul style="list-style-type: none"> <li>• Annex 1 Draft Offer</li> </ul>
4.	17.40	CLG Governance Review - Mary Ney (NT/RG/LB) <ul style="list-style-type: none"> <li>• Annex 1 Response Matrix</li> <li>• Annex 2 Published Report</li> <li>• Annex 3 Chair and CEO Assurance Statement</li> </ul>
<b>Items for Information</b>		
5.	18.00	Inclusive Economy Update (RB/GH)
6.	18.10	OxLEP Business - Investment Team Update (RB/SJ) <ul style="list-style-type: none"> <li>• Presentation</li> </ul>
7.	18.20	LEP Review (CLG/BEIS) – Strengthening the Role of LEPs ( NT) <ul style="list-style-type: none"> <li>• Annex 1 Annual Conversation Guidance</li> <li>• Annex 2 Future Funding Paper (Draft) - Shared Intelligence</li> </ul>
8.	18.35	2017 Autumn Budget and Industrial Strategy White Paper (NT) <ul style="list-style-type: none"> <li>• Overview Presentation</li> </ul>
9.	18.50	CEO's Update Report (NT) <ul style="list-style-type: none"> <li>• Annex 1 Operating Plan (PR-S)</li> <li>• Annex 2 Finance Update (RG)</li> <li>• Annex 3 Energy Strategy (AG)</li> <li>• Annex 4 Communications Update (NT/RP)</li> </ul>

10.	19.05	Capital Projects: Programme Update – (Lorna Baxter OCC Dir Finance)
11.	19.20	AOB <ul style="list-style-type: none"><li>• Web Site</li><li>• Annual Report Publication</li></ul>
<b>Dates of future meetings:</b> <ul style="list-style-type: none"><li>• 20<sup>th</sup> December 14:00- 20:00 (Board Away-Day)</li><li>• 6<sup>th</sup> March 2018, 17:00 – 19:30</li></ul>		